

Information about “Request a Waiver of the Requirement to Use ePUC” Form

What is this form?

ePUC is the Vermont Public Utility Commission’s electronic filing and online case and document management system. The Commission requires all filings in cases to be made in ePUC, unless one of the exceptions stated in [Commission Rule 2.110](#) applies. You can use this form in any Commission case to request a waiver of the requirement to use ePUC in that case. The Commission may grant your request for a waiver “to prevent unnecessary hardship or delay, to prevent injustice, or for other good cause.” Note that public comments and consumer complaints are not required to be filed in ePUC. Therefore, you do not need to use this form to obtain a waiver to file those documents outside of ePUC.

This form also satisfies the requirement in [Commission Rule 2.201\(A\)](#) that a notice of appearance must be filed.

Who can use this form?

Any person may use this form.

When should I file this form?

Your completed form should accompany your first filing with the Commission in a particular case. Please note that you do not need to file this form if you are filing a public comment or a consumer complaint with the Commission.

Where do I send this form?

You must mail the original of the completed form to: Vermont Public Utility Commission at 112 State Street, Montpelier, VT 05620-2701. You must also mail copies of the completed form to all parties in the case. You can obtain a list of names and addresses of the parties in the case by contacting the Clerk of the Commission at (802) 828-2358 or puc.clerk@vermont.gov.

What happens after this form is filed?

Other parties in the case will have 14 days to file a response to your request; parties will mail you paper copies of their responses. If any party’s response includes an objection to your request, you can file a reply with the Commission within 14 days after the response is filed by mailing it to the Commission. If you file a reply, you must mail a copy of your reply to all other parties in the case. After the response deadline and any reply deadline passes, the Commission will issue an order ruling on your request and will mail you a paper copy of this order. If you have any questions, please contact the Clerk of the Commission at (802) 828-2358 or puc.clerk@vermont.gov.

State of Vermont Public Utility Commission

Request for Waiver of Requirement to Use ePUC and Notice of Appearance

Petitioner/Intervenor and Case Information	
Case Number (if you are filing this form as part of a filing for a new case, leave blank)	
Your Name	
Your Mailing Address	Street and # Town State and Zip
Your Daytime Phone	
Your E-mail Address (if you do not have an email address, leave blank)	
Reason Waiver Is Requested	<input type="checkbox"/> I do not have high-speed internet access at my home or office. <input type="checkbox"/> Other reason (please explain; you may attach a document if more space is needed):
Notice of Appearance	<input type="checkbox"/> Check here if you are representing yourself in this matter. <input type="checkbox"/> I am entering my appearance on behalf of (please provide the name of the organization and explain your relationship to the organization):
<u>Certification</u>	
<p>I certify that the information provided on this form is true and accurate to the best of my knowledge.</p> <p>Print Name _____</p> <p>Signature _____ Date _____</p>	